

The **Parks and Recreation Board** met Monday, August 16, 2004 at 4:30 pm in the Board of Works Room at West Lafayette City Hall.

Present at said meeting were Mike Dana, Paula Woods, Leon Trachtman, Garnet Peck, and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Chris Foley, Lee Booth, Brenda Lorenz, Brian Tunis, and Cheryl Kolb represented the Department. Council members Ann Hunt and Gil Satterly were present. Absent was Council member Gerry Keen, and a new School Board representative was not present.

Mike convened the Board at 4:32pm.

The first item on the agenda was the approval of the minutes of the July 19 meeting. Leon motioned the minutes be approved as presented. Paula seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- The application acceptance for the Trails Manager position has ended.

Assistant Superintendent – Pennie reported on the following:

- We will begin accepting fees for a Fall Softball League scheduled to begin the week of August 30. We will accept eight teams for the Men's League, with a fee of \$350.00 per team. We will also accept eight teams for the Coed League, with a fee of \$150.00 per team.
- Global Fest will be held September 3 & 4 this year.
- Distributed pool financial report for the season and passed out volunteer forms for Global Fest.
- Mike inquired about the rental group that requested previously to use the ball fields with the lights at the July Park Board meeting. Pennie noted that the group never returned her phone calls following the July Park Board meeting.

Parks – Lee reported on the following:

- Noted the Inspections were available, minus the trails inspections.
- Work continues at Dubois Park playground.
- Working on fountains located at Cumberland Park.
- Routine grounds maintenance.

Recreation – Chris reported on the following:

- The pool closed Sunday, August 15. School started on Monday, August 16.
- Football skills camp, coached by W.L.H.S. coach, Marshall Overly, was held July 19-23. Forty-two boys participated in the camp.
- Tennis lessons completed summer lessons on July 29. Tennis classes were added to accommodate citizens' requests.
- The Riverside Skating Center is available for rental groups through October.
- The Fall brochure is at the printer. We hope to have it in the mail by this weekend.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the summer session is now 1,413 compared to last year's 1,321, an increase of 7%.

- Sandie Hurd, Morton's caretaker, and I attended and passed recertification training on adult and child CPR on Wednesday night, August 11, with the Red Cross. Catharine Early, Morton's administrative assistant, should be recertified in September.
- Catharine will be attending a Newcomers Meeting at the YWCA on Thursday, August 19 to discuss Global Fest and Morton activities. I will be attending an Information Fair for Graduate Students at Purdue on August 20 to help increase their awareness of Morton Community Center, its classes and rental space.
- Saturday, August 28, representatives from the City of West Lafayette and Purdue will be meeting at the Morton Center parking lot at 10:30am to begin distributing maps and information to students in area neighborhoods.
- The Coalition for Living Well Over 50 has accumulated information on fitness facilities and resources for mature adults in the Greater Lafayette area. The information has been published in an Active Living Guide, in which 2500 copies have been printed and are being distributed. It contains information about Morton's fitness classes that are well suited to mature adults, and includes information about the West Lafayette Parks' Trail System.

Beautification & Stewardship – Brian reported on the following:

- Helped with new playground equipment installation at Happy Hollow Park.
- Storm damage and hazard tree clean up at Tapawingo Park, West Lafayette ball fields, and Morton Community Center.
- Pruned trees at various locations.
- Mulched path in Lommel Park and did landscaping at Dubois Park.
- Mulched trees along Win Hentschel Blvd. and new trees at Dubois Park.
- Prune/trimmed all shrubs at Morton in preparation for Global Fest.
- The following events have been scheduled:
 - Boiler Goldrush Volunteer Workday, Friday, August 20.
 - "De-Trash the Wabash", Saturday, August 28.
 - Indiana Master Naturalist Program training, Tuesdays, September 7-October 26.

Old Business

A. Bach Chorale Rental

Brenda discussed projected, progressive, rental rates for the Bach Chorale through the year 2007 noting that after July 2007, they will have be paying the regular room rental fee. She noted the presentation of the rates to the Bach Chorale included the understanding that due to their rental time taking place during non-operating hours of Morton Community Center, we will not be providing any staff for that rental time. A non-binding projected rental rates sheet was presented, for budgetary purposes to the Bach Chorale. It was previously approved by the Board that they would appoint the designated staff volunteer as long as Bach Chorale continues to rent space at Morton Community Center. In the event of Mr. Satterly's absence, Bach Chorale would like John Pollas approved as a substitute staff volunteer. Paula motioned to approve John Pollas as the substitute staff volunteer as designated by the Park Board for the July 2004-June 2005 contract period. Garnet seconded the motion, and the motion carried. Joe noted that we currently have a Certificate of Insurance naming us as an additional insured for the Bach Chorale.

B. Budget

Joe reported the budget process is proceeding. Many thoughts & discussions have taken place, and continue to take place. There have not been any significant changes to discuss since the last Park Board meeting.

C. City of West Lafayette Right-of-Way Use Agreement

Joe requested approval for a City of West Lafayette Right-of-Way Use Agreement between Indiana Fiber Works L.L.C., the City of West Lafayette, the West Lafayette Board of Parks and Recreation, and the West Lafayette Parks and Recreation Foundation. This agreement pertains to the plans of the fiber optic system that will eventually be installed for Purdue, City of West Lafayette, and eventually throughout central Indiana. Garnet motioned to approve the Right-of-Way Use Agreement as presented by Joe. Leon seconded the motion, and the motion carried.

New Business

As a preface to the Tapawingo Park Event Proposal, Joe noted that Doug Anderson, president of the Downtown Business Center, wished to pass along his thanks to the Park Board for their support for Dancing In The Streets. It was an excellent event, enjoyed by many. There were only two small incidents that had to be dealt with by the West Lafayette Police Department. Everyone seemed generally pleased with the event, looking forward to next year, which has been scheduled for July 30, 2005.

A. Tapawingo Park Event Proposal

Richard Barry, representative for DB's Entertainment, Inc. requested use of Tapawingo Park for a Back-to-School Music Festival on 09/18/04, a for-profit event. The Board declined approval of the request, citing concern about going against Park Board policy or the possibility of setting precedence for other organizations that would like to use the park for profitable events.

Joe passed along from the Downtown Business Center that they are already planning for the next three things that will involve Tapawingo Park.

Christmas Parade	December 5, 2004
Dancing in the Streets	July 30, 2005
Pizza Fest (5-11pm)	
(Sponsored by DBC & Lafayette Adult Reading Academy)	September 30, 2005

West Lafayette School Board

Representative not appointed at this time.

Wabash River Parkway Commission

Mike reported that he attended the commission meeting in Paula's absence. They talked about Riverfest, but did not have specific numbers on attendance or money. Discussion took place regarding the Governor's visit that is scheduled for later this month for the official opening and dedication of Prophetstown State Park. There was a Thank You to the Park Board, and particularly the Park staff for the excellent work and preparation of Tapawingo Park for the Riverfest.

Other

Audubon Society

Brenda reported the Audubon Society is requesting to use the Lilly Nature Center September 9, October 14, November 11, and December 9 from 6 – 9pm at no charge. They have used the facility previously, approved by the Board last year, for their regular monthly meetings. The group provides volunteers for the Lilly Nature Center and annually provides the Center with approximately \$680.00 worth of birdseed. Paula motioned to approve the request of the Audubon Society to use the Lilly Nature Center for their monthly meetings at no charge as presented by Brenda. Leon seconded the motion, and the motion carried.

Pool Pass Policy

Chris presented information to the Board pertaining to problems encountered this year of children passing their pool passes through the fence for other friends to use. The staff thought there was too much inconsistency with how each instance was handled when the individual was caught, and thought there should be a policy that addresses this type of situation. A policy would make the enforcement of the penalties more consistent with each occurrence. Chris suggested the thought of printing something on the pass to inform everyone that if you misuse this pass, you are subject to a penalty for misuse. More discussion will take place later to decide on the penalties and their conveyance to the public.

NRPA Conference

Pennie requested approval to purchase articles, up to \$1,000.00, off the floor at the NRPA Conference in Reno, Nevada that she and Chris will be attending in October. Leon motioned to approve the request to purchase articles at the NRPA Conference, up to \$1,000.00. Garnet seconded the motion, and the motion carried.

Purchase Orders

N/A

Pay Claims

Lee motioned that claims be paid. Garnet seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:35pm.

Presiding Officer

Secretary